

## Notice of Meeting

### SCRUTINY MANAGEMENT BOARD

**Wednesday, 4 March 2009 - 6:00 pm**  
**Meeting Room 2, Civic Centre, Dagenham**

**Members:** Councillor Mrs P A Twomey (Chair); Councillor G M Vincent (Deputy Chair); Councillor R W Bailey, Councillor R J Buckley, Councillor J R Denyer, Councillor P T Waker, Councillor Mrs M M West and Councillor J R White

**Education Co-opted Members:** Church Representatives: Reverend R Gayler (Church of England) and Mrs G Spencer (Roman Catholic Church); Parent Governor Representatives: Mrs L Rice (Primary) and Mrs T Woodhouse (Secondary)

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R. A. Whiteman  
Chief Executive

Contact Officer: Clair Bantin  
Tel. 020 8227 2995  
E-mail: [clair.bantin@lbbd.gov.uk](mailto:clair.bantin@lbbd.gov.uk)

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### AGENDA

**1. Apologies for Absence**

**2. Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any personal or prejudicial interest they may have in any matter which is to be considered at this meeting.

**3. Minutes - 9 March 2009 and 11 March 2009 (Pages 1 - 6)**

**4. Executive Challenge Session (Pages 7 - 8)**

By invitation: Councillor Milton McKenzie, Executive Portfolio Holder for Street Scene and Sustainability.

**5. Review of Scrutiny Arrangements (Pages 9 - 20)**

**6. Race, Gender and Disability Equality Schemes Update (Pages 21 - 25)**

**7. Health Scrutiny Panel update (Pages 27 - 30)**

**8. Forward Plan (Pages 31 - 54)**

**9. Scrutiny Panels (Pages 55 - 58)**

10. **Future and Outstanding Reports (Pages 59 - 61)**
11. **Any other public items which the Chair decides are urgent**
12. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

#### **Private Business**

The public and press have a legal right to attend Council meetings such as the Scrutiny Management Board, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 as amended). ***There are no such items at the time of preparing this agenda.***

13. **Any other confidential or exempt items which the Chair decides are urgent**

## **SCRUTINY MANAGEMENT BOARD**

Monday, 9 February 2009  
(6:00 - 7:46 pm)

**Present:** Councillor Mrs P A Twomey (Chair), Councillor G M Vincent (Deputy Chair), Councillor R J Buckley, Councillor J R Denyer, Councillor Mrs M M West and Councillor J R White

**Also Present:** Councillor J R Denyer and Councillor T Justice (Call-In Members); Councillor C J Fairbrass and Councillor M E McKenzie (representing the Executive)

### **70. Declaration of Members' Interests**

There were no declarations of interest

### **71. Call In - Provision of Wheelie Bins for Household Waste - Pilot Outcomes and Borough Roll-out**

The Board considered a Call-In from Councillors Denyer and Justice following the Executive's decision of 20 January 2009 to implement of a borough-wide scheme of wheelie bins to collect household waste in the light of the results of pilots carried out in five areas across the Borough.

The Call-In Members referred to the reasons for the Call-In stating in their opinion that:

- 1) Despite an offer to the contrary all Members had not had the opportunity to be presented with a full analysis of the scheme following the outcomes of the pilot,
- 2) Inadequate detail had been given as to how 267 residential properties have been given alternative collection arrangements and the ongoing costs associated with this service,
- 3) The comment in the Executive report that "a small increase in staffing due to the additional collections needed" was again inadequate and had not been quantified or "costed",
- 4) The report clearly identified a need for three additional vehicles at a cost of £130, 000, however there was no costing for the necessity to adapt the existing fleet to be able to undertake wheelie bin collections, and
- 5) Inadequate detail had been given to the additional time by operatives taken to collect, transport, load, wait whilst emptying takes place, unloading and returning bin to property and the subsequent effect on productivity.

Councillor Fairbrass, Chair of the Executive, supported by the Corporate

Director of Customer Services, responded on behalf of the Executive. Councillor McKenzie, the Executive portfolio Member, was also present to offer comments although he had not been present at the Executive when the decision was taken.

Councillor Fairbrass challenged the suggestion that there had been no offer to make a presentation to all Members. He referred to the report to the Executive on 4 March 2008, where it stated that a further report would be presented at the conclusion of the pilots on the feasibility of rolling the scheme out Borough-wide, including the full financial, legal and contractual implications. This related to the report back to the Executive on 20 January 2009, the agenda for which was circulated in the normal way to all Members, who also had the opportunity to attend the meeting.

Councillor Fairbrass felt that the other points which made up the Call-In had been fully addressed in the report to the Executive. This included, as part of the background papers, reference to a comprehensive independent analysis of all aspects of the pilots, including data about staffing productivity, capital and revenue costs, and alternative collection methods to address the relatively small number of properties for which wheelie bin collection methods will not be appropriate.

A number of operational issues were raised by both Call-In Members concerning the anticipated number of vehicles involved with wheelie bin and other types of refuse collections, levels of fly tipping since the pilots were introduced, and whether the look of the Borough would be enhanced by the scheme. These points were addressed in the report to the Executive and by the Corporate Director of Customer Services at the meeting.

After a number of questions from Board Members, all parties withdrew from the meeting at 7.25pm for the Board to deliberate. The meeting reconvened at 7.40pm and the Board gave their decision which was as follows:

After weighing up all the evidence and having listened carefully to the questions and answers the Board felt strongly that there had been confusion over how the analysis of the pilots was to be reported back and to whom. As a result they,

**AGREED** to ask the Executive to defer the implementation of the scheme in order to give all Members of their respective parties the opportunity to receive a presentation, thus allowing them to ask questions on how the roll out of the scheme would affect their constituents before a final decision is made.

The Board also placed on record its concerns that, despite raising this issue as part of its consideration of the Forward Plan on two separate occasions, no further information had been forthcoming.

## **SCRUTINY MANAGEMENT BOARD**

Wednesday, 11 February 2009  
(6:00 - 8:25 pm)

**Present:** Councillor Mrs P A Twomey (Chair), Councillor G M Vincent (Deputy Chair), Councillor R J Buckley, Councillor P T Waker, Councillor Mrs M M West and Councillor J R White and Mrs T Woodhouse.

**Apologies:** Councillor R W Bailey, Councillor J R Denyer and Reverend Gayler

### **72. Declaration of Members' Interests**

There were no declarations of interest.

### **73. Minutes - 21 January 2009**

**Agreed.**

### **74. Budget Process 2009/10**

Received a report on the Council's budget process for 2009/10, which included details of budget savings, pressures, invest to save and capital proposals.

The Divisional Director of Corporate Finance outlined the key influences on the annual budget process and explained that the proposals in the report, together with any issues raised by the Board, would be incorporated into the base budget report, previously approved by the Executive on 20 January 2009, before being presented for formal approval to the Executive and the Assembly.

The level of savings had been agreed by Corporate Directors to deliver more efficient processes and protect front line services. Some of the actions to achieve identified savings were already being implemented.

Officers confirmed savings were agreed by the various departments and it was up to the individual service to deliver the required level of savings within the designated financial year. There had been a three to six month lead-in time to organise services to achieve the required savings in 2009/10.

Significant savings that are not made by any departmental service as set out in the report, but made in another area of the department, would be referred back to Members if there was a material policy change. It was confirmed that there was a rigorous process in place with monthly Resource Monitoring Panels and Executive budget monitoring reports to ensure departments/services were delivering declared savings.

Arising from the discussions the following issues, as set out in the report, were raised by Members:

## Appendix A – Budget Savings

- 9(S) - Cessation and re-provision of the Transport Contract was welcomed and assurances were sought that the management structure and effective processes were in place.
- 12(S) - Concern was expressed over the high level of savings relating to overtime working in leisure centres and the impact this would have on employees. Officers stated that negotiations had taken place with trade unions and staff in respect of the current contracts of employment. These were presently based on a 9am to 5pm contract, whereas the leisure industry is largely session work, creating a large overtime cost.
- 13(S) - Officers explained that the income would be generated by a drive to increase the number of events, as opposed to an increase in fees.
- 22(S) - It was confirmed that the Borough has been the only Local Authority in the country that has offered a free Music Service and that any necessary fees would be means tested.
- 25(S) - Proposals for savings in respect of Looked After Children – Health and Education Support (LACHES) must not compromise the delivery of the current award winning service.
- 29(S) - The Board would be given further information as to the scale-back of the Educational Psychology Service and the perception of schools financially losing out on this buy-back service.
- There was general concern about savings through cuts in posts and resources within the Children Services Department and assurances required that proposals would be managed correctly. Officers explained that it was not the number of children requiring services that had increased, but that the child needs have become more complex. It was the professional view that savings could be made without a decline in services. Safeguards would be rigorous and robust and there would be a rapid response to any identified problem or concern.
- 36(S) – There had been a huge investment in the use of technology and it was a key element of the IT strategy to improve customer service and reduce costs.
- 41(S) – The use and cost of agency staff were discussed. Officers confirmed that the Council's preference was to have permanent staff, but agency staff has to be employed where the need was immediate, such as waste management. It was hard to have a single policy for all areas.
- 42(S) – Officers clarified that this was to address an imbalance and over the next year and would be ensuring the right charges were in the right area.
- 45(S) – The Corporate Director of Customer Services has been undertaking a review across the Department over the last four months to achieve a reduction in staff whilst maintaining the service levels. The details of the review will be reported back to Board Members.
- 50(S) – IT – Review of Staffing – Currently a whole range of service delivery was being considered to achieve savings.
- 51(S) – Democratic Services Officers – Questioned, when this service had been stretched over the last three years, why so soon after agreeing a new structure three posts were deleted. Officers responded that there had been investment in Democratic Services with additional posts. However, the three identified posts to be deleted had not been filled.
- 54(S) – Clarification that the post referred to would become vacant in December 2008, giving a year's saving in 2009/10.

- 57(S) – Car Parking Charges for Staff – Officers confirmed that this was focusing on the London Road, Barking, car park, but not all the detail had been worked out. There had been evidence that, because of the high number of spaces taken by staff in the car park, residents and visitors to the town centre could not park, thus affecting trade. No other Local Authority in London provides free parking in restricted areas. Staff would be encouraged to use public transport where practical.
- 1C – Members felt that some costs, such as to the pension scheme, were not taken into account and recognised that redundancy costs clawed back from Departments were spread out over a number of years. The lack of redeployment of higher grade staff was also a concern. The Divisional Director of Corporate Finance undertook to provide Board Members with a summary of redundancy costs.
- 2C – Distribution, especially to areas where there is reported poor delivery, must be looked at.

### **Appendix B – Budget Pressures**

- 1P – Transition of Clients from Children’s to Adults – The Board recognised that the cost had trebled from five years ago. A huge amount of work had been undertaken to improve the service. The Corporate Director of Adult and Community Services to be asked to explain why the figure had gone up so much.

### **Appendix C – Budget Options for Invest to Save**

- 21S – Strategic Procurement – Over the next 12 months there are contracts totalling £75million for re-tender, i.e. approximately £8million per year. Members felt that there was a lot of scope for savings in this area, with some work being kept in-house.

### **Appendix E – Capital Programme – New Schemes**

- A query as to the repayment term of any Council borrowing was raised and officers confirmed different loans would have different terms of repayment. The Council does not borrow for specific projects.
- Christmas Lighting – Members felt that local businesses should be approached to contribute to the cost in their local area.
- Dagenham and Redbridge Football Club – Concern expressed by some Board Members as to the true cost of supporting the required development of the club’s ground. The benefits to the local community were also highlighted. The Divisional Director of Corporate Finance undertook to provide an estimate of the borrowing costs.
- Cambell Infant and Junior School Expansion – Officers confirmed the investment was for expansion. Referring to the recent fire damage at the school, the Council self insure and the claim will be funded separately.
- Costing estimates of the various new schemes to schools were questioned. There had been substantial funding from Government for schools and costs of works were comparable to the ‘Building Schools for the Future’

programme. The fees and contingency sums had been built into the various new schemes. The figure allocated for the building works alone would be provided to Board Members.

- Containerisation of Waste – The savings were fact based on the pilot scheme, which meant that the reduction in waste would reduce charges to the East London Waste Authority.
- Refurbishment of the Mall Car Park – The Board agreed the car park needed a considerable amount of work, but questioned the need for artwork.

#### **75. Treasury Management Strategy 2009/10**

Received a report from the Divisional Director of Finance setting out the Treasury Management Strategy Statement, Prudential Indicators, Investment Strategy and Borrowing Strategy 2009/10, in compliance with Section 15 (1)(a) of the Local Government Act 2003.

The Council started borrowing in May 2008 and Officers will be seeking approval from Assembly to authorise a borrowing limit of £200 million for 2009/2010 with staggered repayment terms

Members asked that officers look at whether there was any benefit in considering granting residential mortgages.



**SMB/EXECUTIVE MEMBER MEETINGS**

**WEDNESDAY 4 MARCH 2009 - 6PM**

**Councillor Milton McKenzie – Street Scene and Sustainability Portfolio**

Councillor McKenzie's responsibilities include:

- East London Waste Authority (ELWA)
- Street Scene Services, Parking and Highways
- Enforcement and Street Wardens
- Environmental Health and Consumer Protection
- Sustainability

**General Questions**

Questions may be raised at the meeting at the appropriate stage, subject to the discretion of the Chair who will ensure that questions are appropriate and relevant. Questioning by Board Members should cover:

- Key activities and priorities within the portfolio
- Actions being taken to make savings, achieve value for money and drive through efficiencies
- Outcomes being achieved for the community and engagement activities taking place
- The vision for the portfolio and any future plans
- Any problems, pressure points or concerns

**Procedure for Detailed and Complex Questions.**

Board Members will each have the opportunity to raise one detailed or complex question in addition to general questions in advance of the meeting if they wish, and this must have regard to the line of questioning detailed above.

Any detailed or complex questions must be received by Nina Clark, Divisional Director of Democratic and Legal Services (cc Clair Bantin, Scrutiny Team Manager) by no later than **12 noon on Friday 27 February**. All questions must indicate the name of the Member asking the question.

The Divisional Director will disallow any questions which she considers improper. These will include those of a vexatious, frivolous or derogatory nature, or those that are considered personal or inflammatory in nature, or could expose the council to reputational or other damage, or are contrary to the Council's legal duties and obligations.

Copies of accepted detailed/complex questions will be forwarded to the Executive Member and his support Corporate Director at the earliest opportunity.

Whilst questioning will be directed towards the Executive Member, the Executive Member may ask his officers to assist.

Where answers cannot be given at the meeting, they will be followed up in writing, with copies to all Members as soon as possible.

## SCRUTINY MANAGEMENT BOARD

4 MARCH 2009

### REPORT OF THE CORPORATE DIRECTOR OF RESOURCES

Review of Scrutiny Arrangements	For Information
<p><b>Summary:</b></p> <p>On 21 January 2009, the Scrutiny Management Board agreed that a review of Scrutiny arrangements be undertaken and that a report be brought back to Members in March 2009, with a view to agreeing any changes at 1 April 2009 Assembly.</p> <p>The scope of the review was agreed as follows:</p> <ul style="list-style-type: none"> <li>• To undertake a comprehensive review of the Council's Scrutiny arrangements with a view to making recommendations to the Assembly before May 2009 on a new form of political structure for Overview and scrutiny.</li> <li>• In doing so, to (a) have regard to best practice in other authorities, (b) draw on learning from the Parliamentary "select committee" model, (c) engage with recognised experts, organisations or networks in the Scrutiny field (for example the Centre for Public Scrutiny), and (d) ensure all current and emerging legal requirements are covered.</li> <li>• To consult with all Members of the Council, senior managers, and other stakeholders including the Council's key partners.</li> <li>• To consider, as part of the review, how functions such as Call-In and Councillor Call for Action will be accommodated, and to be particularly mindful of ensuring community engagement issues are addressed.</li> <li>• To consider the role of the Policy Commissions as part of the review as their role complements the Overview and Scrutiny function.</li> </ul> <p>Recent government guidance and legislation has set out new requirements and challenges for Scrutiny. The following changes for Scrutiny are being introduced over the coming months:</p> <ul style="list-style-type: none"> <li>• A new duty to scrutinise Local Area Agreements (LAA) and increased power to hold external bodies to account</li> <li>• A new duty to scrutinise Crime and Disorder issues</li> <li>• A role in responding to Councillor Calls for Action (CCfAs)</li> </ul> <p>To meet the new statutory duties it will be necessary to develop the existing Scrutiny structure.</p>	

A restructure may provide an opportunity to take the following best practice issues into account:

- Providing a greater Scrutiny role for all non-Executive members
- More explicit alignment with corporate and partnership strategies and targets
- Maximising dedicated Scrutiny resources and officer support
- Increasing level of engagement with the public

Options for developing Scrutiny are set out in Appendix One.

**Wards Affected: All**

### **Recommandation(s)**

That Members give their views on the options set out in the report.

### **Implications**

**Financial:** Once the Assembly has reached a final decision about the new model for Scrutiny, the Independent Remuneration Panel will be informed and asked to consider any related issues. These will be detailed in the report to Assembly in May 2009.

**Legal:** There is a need to amend the current Scrutiny arrangements in the borough to fulfil the new statutory duties that will be placed on all Scrutiny functions from 1 April 2009. Adopting either of the options set out below would enable the Council to meet these new duties.

**Risk Management:** Not applicable.

**Social Inclusion and Diversity:** Option Two, as set out below, proposes the establishment of a standing panel with responsibility for scrutinising issues that relate to building safer and stronger communities. This Panel would work to promote social inclusion and diversity within the borough.

**Crime and Disorder:** Option Two, as set out below, proposes the establishment of a standing panel with responsibility for scrutinising issues that relate to building safer and stronger communities. This Panel would have formal responsibility for scrutinising crime and disorder issues.

<b>Contact Officer:</b> Clair Bantin	<b>Title:</b> Team Manager, Scrutiny and Civic	<b>Contact Details:</b> Tel: 020 8227 2995 E-mail: <a href="mailto:clair.bantin@lbbd.gov.uk">clair.bantin@lbbd.gov.uk</a>
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### **Consultees:**

Consultation is currently underway with all Councillors, senior council officers and representatives from partner agencies. Responses will be fed into the final paper that is presented to Assembly in April 2009.

**Background papers:**

- Initial report to SMB setting out the terms of reference for a review of Scrutiny arrangements (21 January 2009).
- Local Government Act 2000
- Health and Social Care Act 2001
- Local Government Act 2003
- Police and Justice Act 2006
- Local Government and Public Involvement in Health Act 2007
- Communities in Control: Real People, Real Power – White Paper

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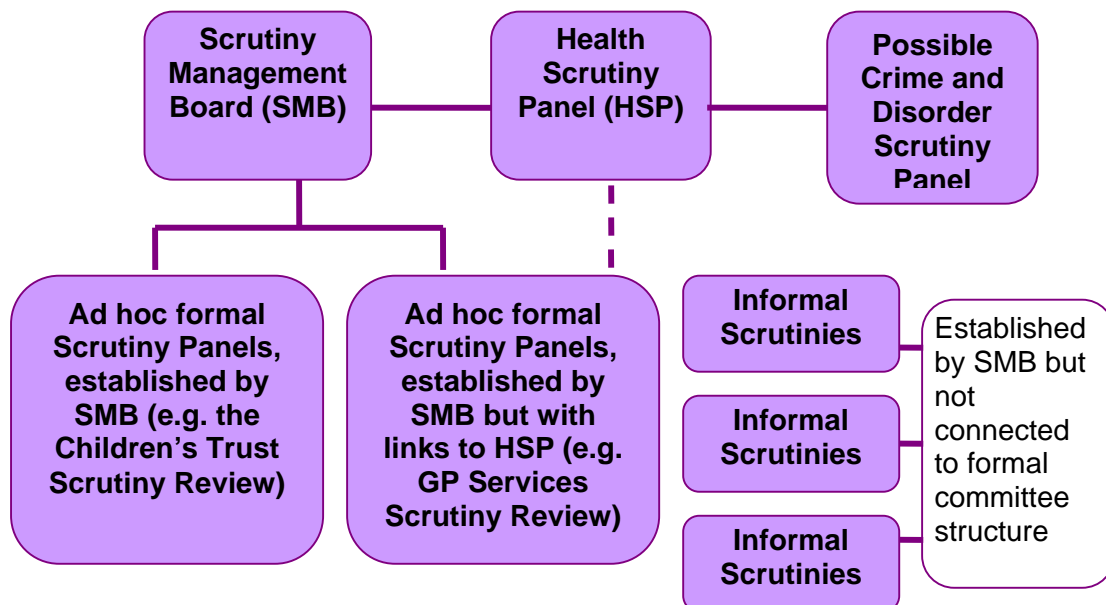
**OPTION ONE: MINIMAL CHANGE FROM THE CURRENT STRUCTURE**

**1 Remits and responsibilities**

At present the Constitution sets out provision for two standing formal Scrutiny bodies – Scrutiny Management Board (SMB) and the Health Scrutiny Panel. Provision for a further standing panel focused on crime and disorder issues has been agreed in theory, although details have not been finalised.

There is also provision within the Constitution for the SMB to establish ad hoc formal Scrutiny panels to undertake in-depth reviews. In addition, Informal Scrutinies can be established, in which Members undertake preliminary investigative work without administrative support from Scrutiny Officers.

To meet the new statutory requirements, the minimum amount of change required to our current structure is to formally nominate a standing Scrutiny committee to have responsibility for scrutinising crime and disorder-related issues. In practice, this would be SMB. To meet the duty to scrutinise the LAA, SMB could request quarterly updates on LAA targets and performance across the Partnership from the Public Service Board. Any Councillor Calls for Action (CCfAs) received would also be dealt with through SMB.



## **2 Benefits arising from taking this approach**

- Minimal disruption to the service.
- Familiarity with current structures.

## **3 Disadvantages**

- The current model does not engage the majority of non-Executive Members in the Scrutiny process, which contravenes best practice as set out by the Centre for Public Scrutiny (CfPS).
- The ad hoc nature of the way current Scrutiny reviews and Scrutiny panels are established does not allow for the level of advance planning and preparation that would be possible with standing Scrutiny panels. This means officer resources are not maximised and Members do not receive the level of support they could otherwise expect.
- Although the letter of the new statutory requirements is followed by the minor changes to our current structure outlined above, the ability to engage in detailed and meaningful Scrutiny across the Local Strategic Partnership is limited in this model.
- The model fails to provide an improved role for statutory education co-opted members, who would continue to sit on SMB where the majority of discussion is not relevant to education matters.

## **4 Variations on this model**

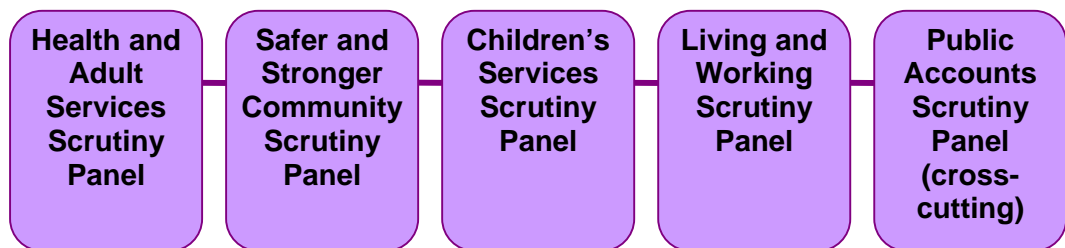
A crime and disorder standing Scrutiny panel (similar to the current standing Health Scrutiny Panel) could be established to sit alongside our current structure. Under this model, any incoming CCfAs would have to be categorised by subject, with all crime-related CCfAs being sent to the crime panel and all other CCfAs being dealt with by SMB, as detailed above.



## **OPTION TWO – STANDING PANELS BASED ON A SELECT COMMITTEE MODEL**

### **1 Remits and responsibilities**

Option Two proposes four main standing Scrutiny Panels<sup>1</sup>, arranged by thematic topic areas following the Select Committee model. An additional standing Panel is also proposed, which would focus on finance and resources, and any cross cutting issues. CCfAs and Call-ins would be allocated to the appropriate Panel for consideration, as determined by the Divisional Director of Legal and Democratic Services (Lead officer for Scrutiny).



All forty-one non-Executive Members could be given a Scrutiny role. It is suggested that the four main Panels consist of nine Members each. The Resources Scrutiny Panel would consist of the remaining five Members, plus one additional Member from each of the other four panels to preserve the more cross-themed nature of their work, bringing this Panel's membership to nine also. Political balance would apply to all these Panels and on a membership of nine, minority Members would be entitled to be offered two of the nine seats. The four statutory education co-optees would join the Scrutiny Panel dealing with children and young people's services.

A Lead Member would be appointed to each Panel, and the Panels would report to the Assembly. Care would be taken to avoid any overlap of responsibilities and duplication of effort. Job descriptions could be drawn up so that lead Members and other Panel Members are aware of what would be required of them.

The four main Scrutiny Panels would have their own dedicated Scrutiny Officer, who would specialise in the topic area and be able to provide detailed knowledge and support to the Panel. The cross-cutting Resources Scrutiny Panel would be supported by officers across the Scrutiny Team.

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<sup>1</sup> These bodies are referred to as 'panels' for ease of reference throughout this report. However, Members will determine the appropriate title in due course. Names used by other authorities include committees, boards, commissions and select committees.

## 1.1 Health and Adult Services Scrutiny Panel

The remit and responsibilities of this Panel would not change significantly from the current Health Scrutiny Panel. The statutory duty to scrutinise health partners and health-related council services would remain. Any CCfAs relating to health matters would be heard by this Panel.

The Panel's remit would be strategically aligned to Council and wider partnership structures and priorities as follows:

- Adult's Portfolio<sup>2</sup>
- Community plan theme: 'Active and healthy'
- Local Strategic Partnership (LSP) sub group / theme: Healthier Borough

## 1.2 Safer and Stronger Community Scrutiny Panel

This Panel's remit would cover the Police, the Third Sector, Communities and Culture. This would be the designated Panel to meet new statutory requirements surrounding crime and disorder. Any CCfAs relating to crime, disorder or community cohesion (expected to be the majority of CCfAs) would be passed on to this Panel.

The Panel's remit would be strategically aligned to Council and wider partnership structures and priorities as follows:

- Safer Neighbourhoods & Communities Portfolio and Culture Portfolio
- Community plan themes, "Be safe, feel safe" and "A strong community"
- LSP sub groups / themes: Safer Borough and Stronger Borough

## 1.3 Living and Working Scrutiny Panel

This Panel's remit would involve housing, environment, and employment-related issues. The Panel's remit would be strategically aligned to Council and wider partnership structures and priorities as follows:

- Street Scene and Sustainability Portfolio, Deputy Leader's Portfolio and Regeneration Portfolio
- Community plan theme, "Living and working"
- LSP sub groups / themes: Business, Jobs & Skills and Clean, Green & Sustainable Borough

## 1.4 Children's Trust Scrutiny Panel

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<sup>2</sup> Please note, for the purposes of this report we have assumed no change will be made to Executive Portfolio remits. Should changes be introduced then Portfolio links would be recalculated accordingly.

This Panel's remit would cover Children's Services and all issues relating to children and young people. The Panel's remit would be strategically aligned to Council and wider partnership structures and priorities as follows:

- Children's Portfolio
- Community plan theme, "Enjoy and achieve"
- LSP sub group / theme: Children's Trust

## **1.5 Public Accounts Scrutiny Panel**

This Panel's remit would cover budgetary matters, governance, resources and general customer service. This would include yearly scrutiny of the Council budget and quarterly monitoring of financial information across the LSP/LAA. This Panel would be aligned to the Resources and Customer Services Portfolios.

Consideration has been given to the possibility of merging this Panel with the Audit Committee. However, they are two distinct functions and to do so would contravene CIPFA guidance. This states that Scrutiny Members should not be overly represented on the membership of the Audit Committee. A recommendation arising from a recent Audit Committee independent healthcheck was that no more than one Scrutiny Member should sit on the Audit Committee, in order to aid transparency and to accord with the aforementioned CIPFA guidance. Care would be taken to make sure that the terms of reference for both bodies are clearly distinct and as such also ensure no overlap of responsibilities or duplication of effort.

## **2 Benefits arising from adopting this model**

The proposed new structure would:

- Be aligned to the LSP structure, enabling each Panel to play a meaningful role in scrutinising the LAA.
- Enable the Panels to be aligned to community plan themes, leading to a more strategic approach. Other duties, such as CCfAs and crime and disorder would be met by an appropriate Panel with the relevant speciality.
- Provide a Scrutiny role for all non-Executive Members, in keeping with best practice.
- Provide Members with the opportunity to sit on Panels reflecting their areas of interest and to develop their specialised knowledge in these areas. This is a key factor in enhancing Scrutiny challenge sessions and producing high quality reports.
- Allow a single Scrutiny Officer to be attached to each of the four main Panels, who would also have the chance to develop

specialised knowledge in their topic area, and build good working relationships with relevant senior officers, portfolio holders and external partners.

- Allow current statutory co-optees could be appointed to the Children's Services Scrutiny Panel rather than attending SMB as they currently do, which would mean they could spend their time on relevant issues.
- Improve community engagement. Members of the public with an interest in a particular topic area would be able to attend the relevant Scrutiny Panel. The Scrutiny Officer for each Panel would also be able to identify the specific community groups that were likely to have an interest in their work and target them to get involved.
- Remove the need for additional ad hoc Panels and Informal Scrutinies by providing a suitable forum for these discussions within the standing structure.
- Allow for more opportunity to carry out associated reviews within a particular theme, unlike under the current structure whereby suggested further reviews following a particular review are often left on a waiting list with limited chance of being pursued.

### **3 Disadvantages:**

- It is important not to re-create the old committee system and to avoid silo working.

This will be avoided through regular informal meetings between the Lead Members of each Panel to provide updates, thereby ensuring good communication across the Panels and joined-up, complementary work.

## **BEST PRACTICE ELSEWHERE**

- Other London Local Authorities have largely chosen to adopt a standing Scrutiny structure, based around thematic panels. Ad hoc panels are losing popularity as Scrutiny is asked to deal with increasingly complex problems that require a strong knowledge base built up over time.
- The Centre for Public Scrutiny was unwilling to give a strong steer on the optimal Scrutiny structure, as it is the umbrella body for local authorities operating all the different structures set out in this paper. However, their consultant advised that it was best to adopt one or the other and warned that our current model of part standing panels and part ad hoc panels could lead to unnecessary difficulties.
- Informal Scrutiny, delivered through our current model, appears to be unique to Barking and Dagenham. All Local Authorities accommodate Members' independent requests for further information about any given topic, but (not being a formal review or supported by a Scrutiny Officer) this process is not usually called Scrutiny and does not require the formal agreement of SMB or any other Scrutiny body.
- The fact that Informal Scrutiny has no structured approach means that it is perceived as weak in terms of governance arrangements.

## **POLICY COMMISSIONS**

Part of this review was to assess the original remit of Policy Commissions to determine whether they still fulfil a useful role in the light of any changes to the Scrutiny function and structure. The following observations are made:

- Policy Commissions were originally formed in 2000 as part of the Council's meeting structures in response to the Local Government Act 2000, with the intention of complementing Overview and Scrutiny.
- Since 2000 a total of only nine Commissions have been established with the last one reporting in June 2006.
- The original remit of these Commissions was to investigate policy issues, particularly those relating to the social, economic or environmental wellbeing of the area. This replicates the policy development role of Scrutiny, an example of which can be seen in the recent Places of Religious Worship and Associated Community Scrutiny Panel review.
- Scrutiny now has a statutory duty to scrutinise the LAA, which duplicates the other key purpose of Policy Commissions.

For the reasons set out above, it is suggested that Policy Commissions are no longer necessary within the Barking and Dagenham meetings structure.

## REPORTING TIMESCALES

Initial report seeking agreement to review - Scrutiny Management Board. <b><i>Done and review agreed</i></b>	21.01.09
Draft report to the Scrutiny Management Board for comments	04.03.09
Draft report to the Executive for comments	10.03.09
Final report to Assembly to agree new structure	01.04.09
Appointments to committees and selection of chairs / lead Members as relevant / formal adoption of Constitution articles and delegation pages including final terms of reference etc – Annual Assembly	13.05.09
New structure takes effect	14.05.09 onwards

**SCRUTINY MANAGEMENT BOARD**

**4 MARCH 2009**

**REPORT OF THE CORPORATE DIRECTOR OF ADULT AND COMMUNITY SERVICES**

<b>Title: Race, Gender and Disability Equality Schemes Update</b>	<b>For Information</b>
<p><b>Summary</b></p> <p>The Council currently has a statutory duty to promote race, disability and gender equality. Since 2002, the Council has developed a strong equality policy framework that has delivered real outcomes for the borough's diverse communities. This report updates members of Scrutiny Management Board on processes in place to ensure the Council is meeting its statutory duties, and progress made against the existing Race, Disability and Gender Equality Schemes, in addition to an update on planning for the development of the Council's first Single Equality Scheme.</p> <p><b>Wards Affected: All</b></p>	
<p><b>Recommendation(s)</b></p> <p>Members are requested to note the content of the report, and present any specific issues for consideration in the Council's forthcoming Single Equality Scheme.</p>	
<p><b>Implications</b></p> <p><b>Financial:</b> There are no financial implications arising from the content of this report</p> <p><b>Legal:</b> The Council has a statutory duty to promote race, gender and disability equality. This report sets out how the Council is meeting its statutory obligations, and is responding to changes in the legal framework, expected to take place in December 2009.</p> <p><b>Risk Management:</b> There are no specific risk implications for the content of this report, however the Council must ensure it has an appropriate policy framework in place in order to meet the statutory duties to promote equality, both to deliver excellent services to all communities, and to fulfil the legal requirements imposed on the Council by central government.</p> <p><b>Social Inclusion and Diversity:</b> The report focuses on the Council's actions in meeting the statutory objectives to promote race, gender and disability equality. As such, any social inclusion and diversity commentary is included in the main body of this report.</p> <p><b>Crime and Disorder:</b> The Council has a longstanding commitment to eradicating hatecrime in all of its forms. The Race, Disability and Gender Equality Schemes are intended to supplement this commitment, while the forthcoming Single Equality Scheme will strengthen the Council's approach by including age, faith and sexual orientation in its policy framework.</p>	

<b>Contact Officer:</b>  James Oaten	<b>Title:</b>  Group Manager – Equalities and Diversity	<b>Contact Details:</b>  Tel: 020 8227 2105 E-mail: <a href="mailto:james.oaten@lbbd.gov.uk">james.oaten@lbbd.gov.uk</a>
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### 1. Introduction and Background

1.1 The Council has a statutory duty to promote equality on the grounds of race, disability and gender and is required by law to produce an Equality Scheme for each of these strands to demonstrate how it is meeting its legal obligations.

1.2 Under the Race Relations (Amendment) Act 2000, the Disability Discrimination Act 2005 and the Equality Act 2006, the Council has a general duty under this legislation to actively undertake the following actions:

- Eliminate unlawful discrimination;
- Promote equality of opportunity; and
- Promote good relations between people from different backgrounds

The Council has published its Race, Gender and Disability Equality Schemes in response to this legal requirement.

1.3 The Council published its first Race Equality Scheme (RES) in April 2002, which had a 3-year lifespan. This was later merged with the Council's Corporate Equalities and Diversity Plan in 2005. Due to plans to introduce a Single Equality Scheme in December 2009, which will be covered later in this report, the Race Equality Scheme was revised in January 2009 to cover a year long period to ensure the Council meets its statutory obligations prior to the formulation of the Single Equality Scheme.

1.4 The Council published its Disability Equality Scheme (DES) in line with legislation in December 2006. The DES is currently in its final year and will be replaced by the Single Equality Scheme in December 2009. The following priorities were identified following extensive consultation with the Borough's disabled communities:

- Improve corporate approaches to embedding disability equality in service delivery
- Improve corporate approaches to embedding disability equality in partnership work
- Improving access to information and Council buildings
- Improving outcomes for children and young people

1.5 The Council's Gender Equality Scheme (GES) was published in April 2007. While this policy is due to expire in April 2010, it will be replaced before this date by the new Single Equality Scheme in December 2009. The following priorities were identified for the GES through the consultation process:

- Embed gender mainstreaming in the culture of the organisation
- Make Barking and Dagenham even safer for women, men and transgender people
- Improve employment and training opportunities for women and men in Barking and Dagenham

- Actively promote gender equality and eliminate discrimination between men and women in all forms of service delivery

## **2. Progress to Date**

- 2.1** For the Disability and Gender Equality Schemes, the Equalities and Diversity section identified 'implementation sub-groups' to carry out the actions identified in the respective policy. The DES Implementation Sub-Groups were made up of a mixture of Council officers, and representatives from the voluntary and community sector, while the GES Implementation Sub-Groups were made up predominantly of Council officers.
- 2.2** Each Implementation Sub-Group identified specific actions, devised timetabled implementation plans, allocated individual responsibility and identified measurable outcomes for each item on the respective action plan. Many of these groups have been able to report significant progress against objectives, while others are putting in place frameworks which will yield positive and measurable results in the coming years.
- 2.3** From February 2007 to May 2008, annual progress reports were delivered to the respective Assistant Portfolio Holder, and from May 2008, annual updates have been timetabled to be delivered to the Portfolio Holder, Cllr Rush.
- 2.4** Delivery of actions outlined in the DES has been overseen by the Borough Disability Equality Forum. This ensures a joint commitment to delivering the Council's disability equality objectives and involves local disabled groups in playing a part in achieving positive outcomes for disabled people. The Chair of the relevant Implementation Sub-Group delivers monthly updates to the Disability Equality Forum on progress made, while members of the Forum have the opportunity to challenge on specific actions, and the Chair the opportunity to consult Forum members on the most appropriate ways of delivering actions identified.
- 2.5** In January 2009, the DES 'Leadership and Corporate Commitment' Implementation Sub-Group identified that significant progress had been made in all areas of the DES, however due to changes – both locally and at the national level – it was necessary to review some of the DES actions. As part of this process, the Disability Equality Forum took the opportunity to ensure more tangible outcomes could be identified than those originally identified, and to focus on ensuring actions on embedding disability equality in partnership arrangements were achieved during 2009, as it was felt these would have the greatest impact on the highest number of people. The Leadership and Corporate Commitment group will now focus on working with the members of the Barking and Dagenham Partnership to ensure disability equality objectives are embedded in the Partnership's work programme.
- 2.6** While the GES Implementation Sub-Groups lack voluntary sector support, work programmes have been aligned with existing corporate objectives in order to support delivery of these actions. As a result, actions to improve gender equality in the Council's Human Resources procedures were mainstreamed into the Council's Organisational Development work, while

actions to improve community safety were mainstreamed into the existing Domestic Violence strategy.

- 2.7** While the revised Race Equality Scheme has only recently been put in place, the RES itself was innovative in the way that it aimed to embed race equality in the 'One Barking and Dagenham' values, and this was reflected in the RES action plan. Throughout 2009, the RES action plan aims to improve understanding of the needs of customers through more effective equality monitoring and analysis of data, in addition to working to improve representation of all communities at all levels of the Council's workforce.

### **3. The Single Equality Scheme Approach**

- 3.1** In December 2009, in line with national best practice, the Council will introduce its first Single Equality Scheme (SES). The SES will pre-empt the likely introduction of a Single Equality Duty, as set out in the Single Equality Bill 2007.

- 3.2** The new SES will include the remaining equality strands, currently not covered in the Council's existing equality scheme framework, namely:

- Faith and Religious Belief;
- Sexual Orientation; and
- Age

In addition however, it is proposed that in response to the Improvement and Development Agency's new 'Equality Mapping' approach, the SES will identify 'local' equality indicators (such as low literacy and skills) that are relevant to Barking and Dagenham that can be addressed in the SES action plan.

- 3.3** Planning for the SES will begin in May/June 2009 and will involve widespread consultation with all of the Borough's communities, and internally with Council staff. The SES will focus on how the Council can improve both as a service provider and an employer.

- 3.4** The RES has piloted an approach to better align the Council's race equality priorities with the Council's broader corporate priorities. It is planned that the SES will be more closely aligned with One Barking and Dagenham objectives, as well as the corporate objectives set out in the Corporate Plan and Community Strategy.

### **4. Issues for Consideration by Scrutiny Management Board**

- 4.1** Scrutiny Management Board is asked to consider the content of the report, and to identify any issues on which members feel more information is required.

- 4.2** In preparation for the forthcoming Single Equality Scheme, members are asked for comments on specific issues in addition to the Council's statutory duty to promote equality, that should inform the content of the SES.

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## SCRUTINY MANAGEMENT BOARD

4 MARCH 2009

### REPORT OF THE BARKING AND DAGENHAM HEALTH SCRUTINY PANEL

<b>Title: Monthly Progress Report of the Barking and Dagenham Health Scrutiny Panel</b>		<b>For Information</b>
<p><b>Summary:</b> This report sets out the work of the Barking and Dagenham Health Scrutiny Panel since the last meeting of the Scrutiny Management Board on 11 February 2008. The main aspects covered are:</p> <ul style="list-style-type: none"> <li>• The 2008-09 Health Scrutiny Panel work programme.</li> <li>• Key issues discussed at the last Health Scrutiny Panel meeting.</li> <li>• The two Joint Overview and Scrutiny Committees (JOSCs) that include representation from Barking and Dagenham: <ul style="list-style-type: none"> <li>○ The Pan-London JOSC</li> <li>○ The Four-Borough JOSC</li> </ul> </li> </ul> <p><b>Wards Affected:</b> None.</p>		
<p><b>Implications:</b></p> <p><b>Financial:</b> There are no financial implications associated with this report.</p> <p><b>Legal:</b> The Health and Social Care Act 2001 places responsibilities on local authorities with responsibilities for social services to review and scrutinise local health service matters.</p> <p><b>Risk Management:</b> None.</p> <p><b>Social Inclusion and Diversity:</b> A key element of the Panel's remit is to ensure that health provision is equally good and accessible for all sections of the community.</p> <p><b>Crime and Disorder:</b> None.</p>		
<b>Options Appraisal:</b> None.		
<p><b>Contacts:</b> Pat Brown</p> <p>Cllr Marie West</p>	<p><b>Title:</b> Senior Scrutiny Officer</p> <p>Lead Member of the Health Scrutiny Panel</p>	<p><b>Contact Details:</b> Tel: 020 8227 3271 E-mail: <a href="mailto:pat.brown@lbbd.gov.uk">pat.brown@lbbd.gov.uk</a> Fax: 020 8227 2164 Textphone: 020 8227 2594</p> <p>Tel: 020 8227 2116</p>

## 1. The HSP work programme

- 1.1 The Health Scrutiny Panel work programme for the remainder of the 2008-09 municipal year is attached for information (please see Appendix 1).

## 2. Key issues discussed at the last Health Scrutiny Panel meeting

The last meeting of the Health Scrutiny Panel took place on Wednesday 11 February 2009. The Panel will receive the following presentations for consideration:

- **Teenage Pregnancy in Barking & Dagenham** - NHS Barking & Dagenham and Children Services gave a presentation on local teenage conception, birth and abortion rates. The presentation highlighted the key findings of consultation with young people and the challenges for achieving targets and what is jointly done to achieve targets.
- **Winter Planning 2008/09 Outcomes Update** - NHS Barking & Dagenham provided a presentation updating on the current issues relating to the Winter Plan 2008-09.
- **World Class Commissioning** – NHS Barking & Dagenham provided a presentation on the World Class Commissioning assurance process. The presentation highlighted the performance and current position of Barking & Dagenham PCT as commissioners.
- **Externalisation of Services** – NHS Barking & Dagenham provided an update on the Government's policy to externalise provider services to the North East London Foundation Trust.

- 2.2 The next Health Scrutiny Panel meeting will take place 18 March 2009 and will focus on palliative care, healthy life expectancy at sixty-five, an update report from NHS Barking and Dagenham on the impact on budgets and funding arising from changes in capitation and pricing of hospitals services, and consideration of the Panel's response to the Healthcare for London Stage Two consultation.

## 3. Joint Overview and Scrutiny Committees (JOSCs) with representation from Barking and Dagenham

### 3.1 The Pan-London JOSC

The Pan-London JHOSC met on 4 February 2009 and agreed the terms of reference for the Healthcare for London Stage Two consultation; scrutiny of acute stroke and major trauma services. The next meeting will take place on 5 March 2009 at Redbridge Town Hall.

### 3.2 The Four-Borough JOSC

The last meeting of the JOSC on 3 February 2009 was cancelled due to adverse weather conditions. The next meeting is being hosted by Barking and Dagenham and will take place in the Civic Centre on 6 March 2009.

#### **4 Background Papers Used in the Preparation of the Report:**

- Agendas and minutes of the Barking and Dagenham Health Scrutiny Panel

# APPENDIX 1

## HEALTH SCRUTINY PANEL - WORK PROGRAMME FOR 2008-09

Meeting	Responsibility to commission report	Responsibility for delivery	Theme	Item	Description
<b>2.30pm, 18 March 2009</b>	Scrutiny Officer	Chief Executive Barking and Dagenham Primary Care Trust (PCT)	Healthy life expectancy at 65	Presentation	How is the PCT contributing to improving healthy life expectancy for people aged 65?
	Scrutiny Officer	CE of Barking & Dagenham Primary Care Trust	Palliative care	Report and presentation	Palliative care pathways – dying with dignity
	Scrutiny Officer	Chief Executive NHSB&D	NHS Continuing Healthcare	Report	Update on improvement to services (Agenda item on 3 December 2008)
	Scrutiny Officer	Chief Executive, NHSB&D	Budget and Capitation Update	Report	The change in capitation and pricing of hospital services and the Impact on budgets and funding
	N/A	Scrutiny Officer	Standing item	Report	Work programme for the year
<b>2.30pm, 22 April 2009</b>	Scrutiny Officer	Barking and Dagenham Primary Care Trust	Annual Health Check	Report and presentation	In accordance with guidelines
	Scrutiny Officer	Barking, Havering and Redbridge Hospitals NHS Trust	Annual Health Check	Report and presentation	In accordance with guidelines
	Scrutiny Officer	North East London Foundation Trust	Annual Health Check	Report and presentation	In accordance with guidelines
	N/A	Scrutiny Officer	Standing item	Report	Work programme for the year
	Scrutiny Officer	Tim Baggs (Local Involvement Networks (LINKs) Manager)	Quarterly Update	LINKs update – format to be discussed	Update as to the operation of the LINKs organisation
<b>June 2009</b> Date and location tbc	N/A	Scrutiny Officer	Standing item	Report	Work programme for the year



**SCRUTINY MANAGEMENT BOARD**

**4 MARCH 2009**

**REPORT OF THE CORPORATE DIRECTOR OF RESOURCES**

<b>The Forward Plan</b>	<b>For Information</b>	
<p><b>Summary:</b></p> <p>This report presents the draft April 2009 edition of the Council's Forward Plan. The Plan provides information on future Council decisions and its main purpose is to give the community an opportunity to comment on these decisions before they are taken.</p> <p>Councils are required to publish a monthly Forward Plan containing available details of all "Key Decisions" they are aware will be taken during the forthcoming four month period. The term "Key Decision" is explained in the Forward Plan. Barking and Dagenham's Forward Plan lists all known decisions that will be required, not just "Key Decisions".</p> <p>The Board receives the Plan at its monthly meeting as part of its role in ensuring that Key Decisions are taken in accordance with the Constitution.</p>		
<p><b>Contact Officer:</b> Clair Bantin</p>	<p><b>Title:</b> Team Manager, Scrutiny and Civic</p>	<p><b>Contact Details:</b> Tel: 020 8227 2995 E-mail: <a href="mailto:clair.bantin@lbbd.gov.uk">clair.bantin@lbbd.gov.uk</a></p>

**Background papers:**

The Forward Plan

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# **FORWARD PLAN**

Draft April 2009 Edition

Commencement Date: 1 April 2009

## THE FORWARD PLAN

### Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

### Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website ([www.lbbd.gov.uk](http://www.lbbd.gov.uk)) and directly via the link: <http://www.barking-dagenham.gov.uk/9-democracy/forward-plan/forward-plan-main.html>.

The Plan will be published on the following dates during the 2008 / 2009 Council year:

Edition	Publication date
April 2009 edition	17 March 2009
May 2009 edition	16 April 2009

## Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

### Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

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In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. However, in line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

### Information included in the Plan

In relation to each decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

*How you can have your say*

If you would like to comment on any matter included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

Sola Odusina  
Democratic Services  
Room 191  
Civic Centre  
Dagenham  
RM10 7BN

Tel: 020 8227 3103  
Fax: 020 8227 2171  
Minicom: 020 8227 2685  
E-mail: [sola.odusina@lbbd.gov.uk](mailto:sola.odusina@lbbd.gov.uk)

## THE FORWARD PLAN

### Key to the table

Column 1 shows the **estimated date** when the decision will be taken and who will be taking the decision. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <http://moderngov.barking-dagenham.gov.uk/ie/ieListMeetings.asp?PageNo=2&Year=2008&CommitteeId=180&J=2> (for items to be considered by the Executive) and <http://moderngov.barking-dagenham.gov.uk/ie/ieListMeetings.asp?XXR=0&Year=2008&CId=179> (for items to be considered by the Assembly), or by telephoning Alan Dawson, Democratic Services Team Manager, on 020 8227 2348.

Key Decisions are listed in **bold type**. Other decisions are listed in normal type.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report. Column 2 also shows, in brackets, the initials of the Officer proposing the decision as follows:

CE = Chief Executive  
CDACS = Corporate Director of Adult and Community Services  
CDChS = Corporate Director of Children's Services  
CDCuS = Corporate Director of Customer Services  
CDRes = Corporate Director of Resources  
CDReg = Corporate Director of Regeneration  
DDCorpFin = Divisional Director of Corporate Finance  
PrDir-LHC = Programme Director - Local Housing Company  
HofR&ED = Head of Regeneration and Economic Development

Columns 3 and 4 provide information available at the time the Plan was published. This information includes, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

**MEETING DATES 2008 / 2009**

<b>Executive (commencing at 5.00pm at the Civic Centre, Dagenham)</b>
10 March 2009
21 April 2009
19 May 2009
16 June 2009

<b>Assembly (commencing at 7.00pm at the Town Hall, Barking)</b>
1 April 2009
13 May 2009
24 June 2009



Decision taker/ Estimated date	Subject Matter (relevant Chief Officer)	Consultees	Consultation Process	Wards Directly Affected by the Proposals
<b>Executive: 10.3.09</b>	<p>Nature of Decision</p> <p><i>Additional documents to be submitted</i></p> <p><b>Provision of Wheelie Bins for Household Waste Progress Report</b> : Community (CDCuS)</p> <p>The Executive will be asked to consider an update on the results of the wheelie bin pilot scheme in terms of street cleanliness, waste reduction, recycling performance and resident consultation and whether the pilot should be rolled out borough wide.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Customer Services</p> <p>Corporate Management Team</p>	Circulation of draft report	All Wards
<b>Executive: 10.3.09</b>	<p><b>Disposal of Leasehold - Eastminster Riding School</b> : Financial (CDRes)</p> <p>The Executive will be asked to consider proposals to dispose of this asset</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Members: Resources; Culture</p>	Circulation of draft report	Eastbrook
<b>Executive: 10.3.09</b>	<p>Retendering of Rating, Asset Valuation and Estate Management Contracts (CDRes)</p> <p>The Executive will be asked to consider proposals for the re-tendering of contracts for the rating advice, asset valuation and estate management services to the Council</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Resources</p>	Circulation of draft report	Not Applicable

<p><b>Executive: 10.3.09</b></p>	<p><b>Building for Life Standard : Community (HofR&amp;ED)</b> The Executive will be asked to consider proposals to endorse the Building for Life Standard in order for it to be used systematically to assess the quality of and drive improvements in the design and layout of new housing schemes <i>None.</i></p>	<p><b>Internal</b> Lead Members: Regeneration Street Scene and Sustainability  Development Control Board Local Development Framework Steering Group</p>	<p>Circulation of draft report and presentations to the Development Control Board and LDF Steering Group</p>	<p>All Wards</p>
<p><b>Executive: 10.3.09</b></p>	<p><b>Procurement of Electricity and Gas Supplies :</b> Financial (CDRes)  The Executive will be asked to consider proposals for a new approach to the procurement of gas and electricity supplies that will enable the Council to better manage risks and potentially increase value for money, based upon the recommendations of the recent London Centre of Excellence / capital Ambition Energy Project <i>None.</i></p>	<p><b>Internal:</b> Lead Member: Resources Portfolio</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 10.3.09</b></p>	<p>Disposal of 61 Naseby Road, Dagenham (CDRes)  The Executive will be asked to consider proposals for the disposal of the former doctor's surgery <i>None.</i></p>	<p><b>Internal:</b> Lead Members: Deputy Leader's Portfolio; Regeneration</p>	<p>Circulation of draft report</p>	<p>Heath</p>

<p><b>Executive: 10.3.09</b></p>	<p><b>GP Services Scrutiny Panel Final Report : Community (CDRes)</b></p> <p>The GP Services Scrutiny Panel final report will set out the recommendations of the review</p> <p>The Executive will be asked to note the Panel's recommendations and, if appropriate, submit its views to the Assembly</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Scrutiny Management Board; Corporate Management Team</p>	<p>Circulation of draft final report</p>	<p>All Wards</p>
<p><b>Executive: 10.3.09</b></p>	<p>Calendar of Meetings 2009/10 (CDRes)</p> <p>The Executive will be asked to consider the basis for the Council Calendar of Meetings for the 2009/10 municipal year</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Leader's Portfolio CMT</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 10.3.09</b></p>	<p>End of Year Report Regarding Serious Case Review Outcomes (CDACS)</p> <p>The Executive will be asked to consider and note the outcomes of the years Serious Case Review.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Adults</p> <p><b>External</b></p> <p>Serious Case Review Panel</p>	<p>Circulation of draft report and consultation with partners</p>	<p>All Wards</p>
<p><b>Executive: 10.3.09</b></p>	<p><b>Proposed Retention of the Site of Former Jo Richardson School, Cannington Road for a New School : Community (CDRes)</b></p> <p>The Executive will be asked to consider proposals for the retention of the site at Cannington Road for a new school.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Children's Services Resources</p> <p>Ward Members: Mayesbrook</p>	<p>Circulation of draft report</p>	<p>Mayesbrook</p>

<p><b>Executive: 10.3.09</b></p>	<p><b>Barking Riverside First Primary School : Financial (CDChS)</b></p> <p>The Executive will be asked to consider proposals to procure the school in partnership with the other parts of the neighbourhood development and expressing a view about the type of school it would like to see on the site.</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Children's Services</p> <p>Ward Members Thames</p> <p>CMT</p> <p><b>External</b> Barking Riverside Limited Diocese of Chelmsford</p>	<p>Circulation of draft report</p>	<p>Thames</p>
<p><b>Executive: 10.3.09</b></p>	<p><b>Establishment of a Skills Centre in Barking Town Centre : Framework (CDRes)</b></p> <p>The Executive will be asked to consider proposals to in respect of the establishment of a Skills Centre in Barking Town Centre, including its location, partnership arrangements with Barking College and funding arrangements for the capital element of the project</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Members: Regeneration Children's Services</p> <p>Ward Members: Abbey</p> <p><b>External</b></p> <p>Barking College London Thames Gateway Development Corporation London East Learning and Skills Council</p>	<p>Circulation of draft report</p>	<p>Abbey</p>
<p><b>Executive: 10.3.09</b></p>	<p>Proposed disposal of land adjacent to 51 Pasture Road, Dagenham (CDRes)</p> <p>The Executive will be asked to consider proposals to sell a small plot of surplus land adjacent to 51 Pasture Road Dagenham</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Resources Regeneration</p> <p>Ward Members: Parloes</p>	<p>Circulation of draft report</p>	<p>Parloes</p>

<p><b>Executive: 24.3.09</b></p>	<p><b>Barking and Dagenham Community Strategy :</b> Community (CDRes)</p> <p>The Barking and Dagenham Community Strategy has been drawn up by the Local Strategic Partnership, which brings together organisations from the public, private, community and voluntary sector. The Community Strategy is the document which demonstrates the partnership's long-term vision and the priorities and actions that will deliver improved outcomes for the borough's residents</p> <p>The Executive will be asked to recommend the Community Strategy to the Assembly</p> <p>None.</p>	<p><b>Internal:</b></p> <p>Lead Member: Leader's Portfolio</p> <p>All Councillors</p> <p>Corporate Management Team</p> <p><b>External:</b></p> <p>Residents; Community Groups; Local Businesses; Service Providers and Partners</p>	<p><b>Internal:</b></p> <p>Circulation of draft Community Strategy</p> <p><b>External:</b></p> <p>Surveys; Seminars / presentations; Focus groups</p>	<p>All Wards</p>
<p><b>Executive: 24.3.09</b></p>	<p><b>Gascoigne Estate Regeneration :</b> Community (HofR&amp;ED)</p> <p>The Executive will be asked to consider the Community Consultation and Engagement Strategy, Phasing Strategy, Serving Initial Demolition Notice, Redevelopment of Kingsbridge Site and next steps of the programme</p> <p>None.</p>	<p><b>Internal</b></p> <p>Lead Member: Regeneration Deputy Leader</p> <p>Ward Members Gascoigne</p> <p><b>External</b></p> <p>English Partnerships</p>	<p>Circulation of draft report and collaboration with the Gascoigne Neighbourhood Management Team</p>	<p>Gascoigne</p>

<p><b>Executive: 24.3.09</b></p>	<p><b>Dagenham Heathway Public Realm - Greening Measures and Highway Modifications</b> : Community (HofR&amp;ED)</p> <p>The Executive will be asked to consider a number of additional elements to the Heathway Public Realm works and proposals for the specific measures and capital funding to implement them</p> <p><i>None.</i></p>	<p><b>Internal:</b> Lead Member: Regeneration Ward Members: Alibon, River and Village</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 24.3.09</b></p>	<p><b>Contract for the Supply of Wheelie Bins</b> : Financial (CDCuS)</p> <p>The Executive will be asked to consider proposals for the procurement of wheelie bins which are to be rolled out across the Borough</p> <p><i>None.</i></p>	<p><b>Internal:</b> Lead Members: Safer Neighbourhoods and Communities; Resources</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 24.3.09</b></p>	<p><b>Council Plan Update 2009-10 Incorporating the Medium Term Financial Strategy (MTFS) 2009-10 to 2011-12</b> (CDRes)</p> <p>The Executive will be asked to note progress and consider recommending the Plan and the Council's three year medium term financial strategy 2009/10 to 2011/12 to the Assembly for adoption</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Resources Corporate Management Team (CMT)</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Assembly: 1.4.09</b></p>	<p><b>Barking and Dagenham Community Strategy :</b> Community (CDRes)</p> <p>The Assembly will be asked to consider the Barking and Dagenham Community Strategy which sets out the Local Strategic Partnership's long-term vision and the priorities and actions that will deliver improved outcomes for the borough's residents</p> <p><i>None.</i></p>	<p><b>Internal:</b> Lead Member: Leader's Portfolio</p> <p>All Councillors</p> <p>Corporate Management Team</p> <p><b>External:</b> Residents; Community Groups; Local Businesses; Service Providers and Partners</p>	<p><b>Internal:</b> Circulation of draft Community Strategy</p> <p><b>External:</b> Surveys; Seminars / presentations; Focus groups</p>	<p>All Wards</p>
<p><b>Assembly: 1.4.09</b></p>	<p><b>GP Services Scrutiny Panel Final Report :</b> Community (CDRes)</p> <p>The Assembly will be asked to adopt the Panel's final report and recommendations</p> <p><i>None.</i></p>	<p><b>Internal:</b> Scrutiny Management Board; Corporate Management Team</p>	<p>Circulation of draft final report</p>	<p>All Wards</p>
<p><b>Assembly: 1.4.09</b></p>	<p><b>Council Plan Update 2009-10 Incorporating the Medium Term Financial Strategy (MTFS) 2009-10 to 2011-12</b> (CDRes)</p> <p>The Executive will be asked to note progress and consider recommending the Plan and the Council's three year medium term financial strategy 2009/10 to 2011/12 to the Assembly for adoption</p> <p>Recommend the Assembly agree the Plan and the Council's three year medium term financial strategy</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Resources Corporate Management Team (CMT)</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive: 21.4.09</b></p>	<p><b>Budget Monitoring 2008/09</b> : Financial (DDCorpFin) The Executive will be presented with the current position of the Council's revenue and capital budgets for 2008/09 and, if necessary, be asked to consider in-year adjustments to the budgets and other proposals to achieve a balanced budget at the year end <i>None.</i></p>	<p><b>Internal:</b> Lead Member: Resources Corporate Management Team</p>	<p>Circulation of draft report and meetings</p>	<p>Not Applicable</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>Working Families Shortfall Policy</b> : Community (CDCuS) The Executive will be asked to consider proposals for an affordable Shortfall Families Policy for working families <i>None.</i></p>	<p><b>Internal:</b> Lead Member: Deputy Leader's Portfolio</p>	<p>Meetings and Circulation of Draft report</p>	<p>All Wards</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>Eastern End of Thames View Redevelopment</b> : Community (HofR&amp;ED) The Executive will be asked to consider the masterplan for the redevelopment of the eastern end of Thames View <i>None.</i></p>	<p><b>Internal</b> Lead Member: Regeneration Ward Members: Thames <b>External</b> English Partnerships Design for London</p>	<p>Circulation of Draft report</p>	<p>Thames</p>



<p><b>Executive: 21.4.09</b></p>	<p>Local Development Framework - Approval of Minor Changes to Core Strategy and Borough Wide Development Policies (HofR&amp;ED)</p> <p>The Executive will be asked to consider any minor changes as a result of the six week consultation in November and December 2008 before submitting the Strategy to the Secretary of State for an Independent Examination</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Regeneration  Local Development Framework Steering Group</p>	<p>Circulation of Draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>Barking &amp; Dagenham Local Housing Company :</b> Community (PrDir-LHC)</p> <p>The Executive will be asked to consider the proposals to establish Barking and Dagenham Local Housing Company</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Regeneration  <b>External</b> English Partnerships First Base Limited</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>Local Development Framework - Approval of Pre-Submission Site Specific Allocations Development Plan :</b> Community (HofR&amp;ED)</p> <p>The Executive will be asked to recommend that the Assembly consider proposals in the Pre-Submission Site Specific Allocations document for consultation prior to being submitted to the Secretary of State for an Independent Examination</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Regeneration  Local Development Framework Steering Group</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive: 21.4.09</b></p>	<p><b>Proposed Establishment of an Additional Resource Provision at John Perry Primary School :</b> Community (CDChS)</p> <p>The Executive will be asked to consider proposals for the establishment of an additional resource provision at John Perry Primary School for pupils with statements of Special Educational Needs</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Children's Services</p> <p><b>External</b> Staff and Governors of Schools Parents, Carers and Guardians of Pupils</p>	<p>Circulation of draft report Governing Body meetings Publication of a notice in the Barking and Dagenham Post Displaying Notices on notice-boards at the school and at Barking Library</p>	<p>All Wards</p>
<p><b>Executive: 21.4.09</b></p>	<p>Charging for Pre-Planning Application Advice (CDRes)</p> <p>The Executive will be asked to consider proposals to introduce a charging regime for developers seeking formal advice on planning schemes prior to the submission of the planning application</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Resources Regeneration</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>One Barking and Dagenham ICT Themes :</b> Financial (CDRes)</p> <p>The Executive will be asked to consider expenditure and procurement proposals which are necessary to deliver the One B&amp;D aims</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Customer Services One Barking and Dagenham Programme Board</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 21.4.09 (01/04/09 )</b></p>	<p>Parks Police Review Progress Report (CDACS)</p> <p>The Executive will be asked to consider progress made on the implementation of the recommendations of the Police Parks Review</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Safer Neighbourhoods and Communities</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive: 21.4.09</b></p>	<p><b>Approval of Abbey and Barking Town Centre, Abbey Road Riverside, Dagenham Village and Chadwell Heath Anti-aircraft Gun Site Conservation Area Appraisals</b> : Community (CDRes)</p> <p>The Executive will be asked to consider approving Abbey and Barking Town Centre, Abbey Road Riverside, Dagenham Village and Chadwell Heath Anti-aircraft Gun Site Conservation Area Appraisals</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Members: Regeneration Culture Ward Members: Abbey Gascoigne Village Chadwell Heath</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>Approval of Local List of Buildings of Special Architectural or Historic Interest in the London Borough of Barking and Dagenham</b> : Community (CDRes)</p> <p>The Executive will be asked to consider approving the Local List of Buildings of Special Architectural or Historic Interest in the London Borough of Barking and Dagenham</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Members: Regeneration Culture</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 21.4.09</b></p>	<p><b>Local Development Framework Pre -Submission Joint Waste Plan</b> : Community (CDRes)</p> <p>The Executive will be asked to consider recommending the Pre-Submission Joint Waste Plan to the Assembly for Approval</p> <p><i>None.</i></p>	<p><b>Internal</b> Lead Member: Regeneration LDF Steering Group Members</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Assembly: 13.5.09</b></p>	<p><b>Local Development Framework - Approval of Pre-Submission Site Specific Allocations Development Plan</b> : Community</p> <p>The Executive will be asked to recommend that the Assembly consider proposals in the Pre-Submission Site Specific Allocations document for consultation prior to being submitted to the Secretary of State for an Independent Examination</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Regeneration</p> <p>Local Development Framework Steering Group</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Assembly: 13.5.09</b></p>	<p><b>Local Development Framework Pre -Submission Joint Waste Plan</b> : Community</p> <p>The Executive will be asked to consider recommending the Pre-Submission Joint Waste Plan to the Assembly for Approval</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Lead Member: Regeneration</p> <p>LDF Steering Group Members</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 19.5.09</b></p>	<p><b>Rights of Way Improvement Plan</b> : Community (CDCuS)</p> <p>The Council is required to publish a Rights of Way Improvement Plan, setting out an assessment of the needs of the public with regard to the rights of way in the borough, and a statement of action containing the Council's proposals for maintenance and improvements</p> <p>The Executive will be asked to consider the borough's Rights of Way Improvement Plan for the purpose of consultation</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Regeneration</p> <p><b>External:</b></p> <p>Natural England; Neighbouring Highway Authorities</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive: 19.5.09</b></p>	<p><b>Council Debt Write-Offs (CDCuS)</b> In line with the Council's financial rules, the Executive will be presented with a quarterly report on Council debt write-offs <i>None.</i></p>	<p><b>Internal:</b> Lead Member: Resources</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 19.5.09</b></p>	<p><b>Local Development Framework Pre-Submission Barking Town Centre Area Action Plan : Community (CDRes)</b> The Executive will be asked to recommend the Assembly to consider the approval of the pre-submission Barking Town Centre Area Action Plan for consultation <i>None.</i></p>	<p><b>Internal</b> Lead Member: Regeneration  LDF Steering Group Members <b>External</b> London Thames Gateway Development Corporation</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 19.5.09</b></p>	<p><b>Building Schools for the Future: Status and Approval to Proceed : Community (CDChS)</b> The Executive will be asked to review the Building Schools for the Future programme and consider proposals for implementing its provisions <i>None.</i></p>	<p><b>Internal</b> Lead Member: Children's Service's Regeneration BSF Project Board</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive: 16.6.09</b></p>	<p><b>Annual Treasury Management Statement 2008/09 :</b> Framework [Annual Item] (DDCorpFin)</p> <p>The Executive will be presented with a report on the Council's outturn position in respect of its treasury management activities for 2008/09 which will concentrate on the interest received on investments and the performance of its fund managers along with current debt status</p> <p>The report is required to be presented to the Executive for information in accordance with the CIPFA Code of Practice for Treasury management in the Public Services</p> <p>None.</p>	<p><b>Internal:</b> Lead Member: Resources CMT</p>	<p>Circulation of draft report and meetings</p>	<p>All Wards</p>
<p><b>Executive: 16.6.09</b></p>	<p><b>Council's Revenue and Capital Outturn 2008/09 :</b> Framework [Annual Item] (DDCorpFin)</p> <p>The report outlines the financial performance of the Council in regard to its 2008/2009 Revenue and Capital Budgets</p> <p>The Executive will be asked to consider the position of the Council's Revenue and Capital Outturn, and any subsequent amendments to 2008/09 budgets arising from the outturn position</p> <p>None.</p>	<p><b>Internal:</b> Lead Member: Resources CMT</p>	<p>Circulation of draft reports and meetings</p>	<p>All Wards</p>

<p><b>Assembly: 24.6.09</b></p>	<p><b>Statement of Accounts - 2008/09</b> : Framework [Annual/Item] (DDCorpFin)</p> <p>The Assembly will be asked to approve the Authority's Statement of Accounts for 2008/09</p> <p>Each year approval is needed for the statutory accounts of the authority</p> <p>None.</p>	<p><b>Internal:</b> Lead Member: Resources</p> <p><b>External:</b> PWC Council's External Auditors</p>	<p>Circulation of draft report and meetings</p>	<p>All Wards</p>
<p><b>Assembly: 24.6.09</b></p>	<p><b>Local Development Framework Pre-Submission Barking Town Centre Area Action Plan</b> : Community (CDRes)</p> <p>The Executive will be asked to recommend the Assembly to consider the approval of the pre-submission Barking Town Centre Area Action Plan for consultation</p> <p>None.</p>	<p><b>Internal</b> Lead Member: Regeneration</p> <p>LDF Steering Group Members</p> <p><b>External</b> London Thames Gateway Development Corporation</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Assembly: 22.7.09</b></p>	<p><b>Joint Audit and Inspection Letter 2007/08</b> : Framework (DDCorpFin)</p> <p>Each year the Audit Commission provide a key summary of the important issues arising from the audit of the Council's activities and recommendations for improvement identified from various inspections</p> <p>The Assembly will be asked to approve the Council's Joint Audit and Inspection Letter 2007/08</p> <p>None.</p>	<p><b>Internal:</b> Lead Member Resources CMT</p>	<p>Circulation of draft reports and meetings</p>	<p>All Wards</p>

**MEMBERS OF THE COUNCIL**

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (\*) are also Members of the Executive.

Councillor Agrawal  
 Councillor Alexander \*  
 Councillor Bailey  
 Councillor Barnbrook  
 Councillor Barns  
 Councillor Bramley \*  
 Councillor Buckley  
 Councillor Ms Carpenter  
 Councillor Carroll\*  
 Councillor H. Collins \*  
 Councillor Connelly  
 Councillor Davis  
 Councillor Denyer  
 Councillor Miss C. Doncaster  
 Councillor R. Doncaster  
 Councillor Mrs S. Doncaster  
 Councillor Fairbrass \*  
 Councillor Fani  
 Councillor Mrs Flint  
 Councillor N. Gill  
 Councillor S. Gill  
 Councillor Hemmett  
 Councillor Mrs Hunt  
 Councillor Jamu  
 Councillor Jarvis  
 Councillor Justice

Councillor Kallar  
 Councillor Mrs Knight  
 Councillor Ms Lansdown  
 Councillor Little \*  
 Councillor McCarthy \*  
 Councillor McDermott  
 Councillor McKenzie \*  
 Councillor Mrs. P. Northover  
 Councillor W. Northover  
 Councillor Obasohan  
 Councillor Poulton  
 Councillor Mrs Rawlinson  
 Councillor Mrs Reason  
 Councillor Mrs Rush \*  
 Councillor Rustem  
 Councillor L Smith \*  
 Councillor Miss N E Smith  
 Councillor Steed  
 Councillor Tufts  
 Councillor Mrs Twomey  
 Councillor Vincent  
 Councillor L. Waker  
 Councillor P. Waker  
 Councillor Mrs West  
 Councillor White



**SCRUTINY MANAGEMENT BOARD**

**4 MARCH 2009**

**REPORT OF THE CORPORATE DIRECTOR OF RESOURCES**

<b>TITLE: SCRUTINY PANELS UPDATE</b>	<b>FOR DECISION / INFORMATION</b>
<p>The Scrutiny Management Board (SMB) appoints scrutiny panels having regard to resources.</p> <p>Members of the Executive, Chair of the Assembly and Chair of the Scrutiny Management Board are excluded from membership of Scrutiny Panels. The Constitution lays down the membership limits for panels as six Councillors. In addition, Scrutiny Panels can co-opt non-councillors to join a Panel but such co-optees cannot have voting rights unless they are a statutory co-opted member for education related matters.</p> <p>Set out below is the position regarding current and completed and / or ongoing scrutiny panels.</p>	<p><b>Contact Details:</b> Telephone: 020 8227 2995 E-mail: <a href="mailto:clair.bantin@lbbd.gov.uk">clair.bantin@lbbd.gov.uk</a></p>
<p><b>Contact:</b> Clair Bantin</p>	<p><b>Title:</b> Team Manager (Scrutiny and Civic)</p>

**CURRENT**

<b>Scrutiny Panel</b>	<b>Councillors, including former Councillors where appropriate</b>	<b>Lead Services Officer</b>	<b>Current Position</b>	<b>Expected Date to Report</b>
Barking and Dagenham Health	Cllrs West (Lead Member), Carpenter, Denyer, Fani, Flint, Hunt  External Representatives: none	Matthew Cole, Director of Health Improvement  Tudur Williams, Interim Head of Adult Commissioning, Adult and Community Services	Standing Panel	Monthly update to SMB

GP Services	Cllrs West (Lead Member), Bailey, Denyer, Flint, Fani and Justice.  External Representatives: Sharon Moorton, GP Surgery Manager, and Jim Campe, member of Forum for the Elderly / LINKs	<b>Lead Services Officer:</b> Matthew Cole, Director of Health Improvement	Report referred to Assembly	1 April 2009
Facilities and Activities for Children and Young People	Cllrs White (Lead Member), Hemmett, Hunt, P Waker, W Northover and Poulton.  External Representatives: Sharon Benson, Maggie Mitchell, Tina Woodhouse, and Dave Cross.	<b>Lead Services Officer:</b> Christine Pryor, Head of Shared Services and Engagement	Ongoing	Next progress report due 25 March 2009

**SUGGESTED FUTURE SCRUTINY PANELS (as and when current scrutiny panels complete their tasks and subject to any other more pressing scrutinies required in the meantime)**

**Voluntary and Community Sector** (Scrutiny Management Board 14 December 2005 – to be considered after completion of Compact Action Plan and consideration of funding issues)

**Equalities and Diversity** (Scrutiny Management Board - 8 February 2006)

- (a) the Council's corporate policy, practice and service delivery with respect to travellers and gypsies (agreed to wait until after implementation 2007/08)
- (b) the Council's progress on improving accessibility, implementing the Social Model and promoting disability rights – scoping report submitted to the Board by the Head of Community Services, Libraries and Heritage on 26 September 2007 – establishment of a Scrutiny Panel deferred until a future date

- (c) the corporate and departmental implementation of the 12 key areas in the Lesbian, Gay, Bi-sexual and Transgender (LGBT) Statement of Intent – scoping report submitted to the Board by the Group Manager – Equalities and Diversity on 17 October 2007 – establishment of a Scrutiny Panel deferred until a future date.

**School Admissions** (Scrutiny Management Board – 1 August 2007) – issues raised by Members about the operation of this section. Initial informal discussion to be undertaken by the Deputy Chair of the Board to clarify issues and the matter then brought back to a future SMB meeting.

**The Work of the Thames Gateway Development Corporation (UDC)** - Suggested by the Corporate Director of Regeneration as a possible review topic. Initial report – April 2009.

**Support for External Funding Bids for Parks** (Cllr Rush raised this issue as an area SMB may wish to consider at her challenge session on 20 Feb 2008).

**Problems or underachieving areas within Children's Trust that may arise in the future.** Suggestion arising from Children Trust Scrutiny Panel Report, completed October 2008.

COMPLETED SCRUTINY PANELS	Status	Date	Progress report due (six months after completion date)
Mayor, Members' and Fleet Transport	Completed	Nov 2001	
Flood Defence	Completed	Apr 2002	
Stour Road Accommodation (Finance)	Completed	Aug 2002	
Traffic Calming	Completed	Mar 2003	
Scheme of Delegation	Completed	May 2003	
Housing Associations	Completed	Nov 2003	
Health and Social Care Partnership Arrangements	Completed	Jan 2004	
Education of Looked After Children	Completed	Mar 2004	
Erkenwald Centre Development Scrutiny Panel	Completed	Mar 2004	
School Inspection Reports	Completed	Mar 2004	
Leisure Facilities	Completed	Apr 2004	
Equal Opportunities in Employment	Completed	Sep 2004	
Marketing of Shops	Completed	Nov 2004	
Tenancy Succession and Benefits Issues	Completed	Jan 2005	
Anti-Social Behaviour Scrutiny Report	Completed	May 2005	

Budget Process	Completed	May 2005	
Community Consultation	Completed	Feb 2006	
Leasehold Management Scrutiny Panel	Completed	Dec 2006	
The Adult Education 60+ Scrutiny Panel	Completed	May 2007	
Children's Trust Scrutiny Panel	Completed	Oct 2008	22 April 2009
Places of Religious Worship and Associated Community Space Policy Scrutiny Panel	Completed	Dec 2008	10 June 2009

#### INFORMAL SCRUTINIES

Current	Status	Date Completed	Members
Bailiff Services	Ongoing		Cllrs Denyer (Lead Member), Buckley, Waker and White.
Delivery of Decent Homes (formerly Kitchen and Electrical Installation Programme)	Ongoing		Cllrs Barns, Denyer, Twomey and West.
Energy Savings	Ongoing		Cllrs P Waker (Lead Member), Buckley, Denyer and White.
Housing Supply	Ongoing		Cllr P Waker (Lead Member)

#### Background papers:

- Minutes of the Board.
- Political Structure – Scrutiny and final reports can be viewed at: <http://www.lbbd.gov.uk/9-council/political-structure/political-structure-scrutiny.html>

**SCRUTINY MANAGEMENT BOARD**

**4 MARCH 2009**

**REPORT OF THE CORPORATE DIRECTOR OF RESOURCES**

<b>Title: Future and Outstanding Reports</b>		<b>For Information</b>
<p><b>Summary:</b></p> <p>This report provides details of possible future and outstanding reports for submission to the Scrutiny Management Board (SMB) and the anticipated date of submission.</p> <p>This Board is also asked to note the other pending reports / matters for the SMB.</p>		
<b>Contact Officer:</b>	<b>Title:</b>	<b>Contact Details:</b>
Clair Bantin	Team Manager, Scrutiny and Civic	Tel: 020 8227 2995 E-mail: <a href="mailto:clair.bantin@lbbd.gov.uk">clair.bantin@lbbd.gov.uk</a>

**(i) Timetable**

<b>Report</b>	<b>Interested Member(s)/ Comments</b>	<b>Submission Date</b>	<b>Comments / other information</b>	<b>Officer</b>
Executive Challenge Sessions	Scrutiny Board Members / Executive	Cllr Collins – 10 June 09		Clair Bantin
Update on progress in implementing recommendations arising from the Children's Trust Scrutiny Review	Scrutiny Board Members	22 April 2009	Standard six monthly update / As requested at 22 October Board meeting	Meena Kishinani
Update on progress in implementing recommendations arising from the Places of Religious Worship and Associated Community Space Policy Scrutiny Review	Scrutiny Board Members	10 June 2009	Standard six monthly update	Heather Wills
Bailiff Services Informal Scrutiny	Cllr P Waker (Lead Member)	25 March 2009	Final Report	Jackie Adams

**Background Papers:**

- Minutes of the Board

## Standing Items

Forward Plan (Executive and Assembly)	Scrutiny Board Members	Every meeting		Clair Bantlin
Health Scrutiny Panel Update	Scrutiny Board Members	Every meeting		Pat Brown
Random Corporate 'Health Checks'	Scrutiny Board Members	10 June 2009	Six monthly cycle	Legal Partners
'Achieving Excellence' Report	Scrutiny Board Members	July 2009 December 2009	Six monthly cycle	Guy Swindle
Scrutiny Annual Report and Update 2009/10	Scrutiny Board Members	10 June 2009		Clair Bantlin
Health Scrutiny Panel Annual Report 2008/09	Scrutiny Board Members	10 June 2009		Pat Brown
Update from Chief Executive and CMT	Scrutiny Board Members	22 April 2009	Six monthly cycle	CMT
Appointment of Members to Panels	Scrutiny Board Members	10 June 2009 – and as required		Clair Bantlin

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